

Dartmouth Outing Club First-Year Trips

P.O. Box 9, Hanover, New Hampshire 03755

APPLICATION FOR ASSISTANT DIRECTOR, TRIPS 2011

What does the Assistant Director do?

The Assistant Director works with and for the Trips Director for all of Trips 2011, helping the Director do her job. Organizing Trips is an incredibly complex job and without an assistant director things could easily fall apart (Figure 1). However, once the director has their partner they can create something far more spectacular (Figure 2) that hopefully doesn't involve them falling flat on their butts.

Specific tasks include helping the director come up with a vision for trips 2011, communicating with '15s and their parents, reading applications and selecting croo members and trip leaders, planning logistics for food and transportation for more than 1300 people, meeting with school administrators, speaking at the lodge during trips, or any number of other things that will need to be done in order to pull off Trips 2011.

The Assistant Director is a member of the Trips Directorate, the group of students who set the tone and the policies for Trips 2011. Other members of the Directorate are the Director, the Croo Chiefs, Safety Dork, Inclusivity and Outreach Intern, and the Trip Leader Trainers.

What are the requirements to be Assistant Director?

- The Assistant Director must have helped out with Trips in the past, either as a trip leader, croo member, or directorate member.
- The Assistant Director must be in Hanover for the winter, spring, and summer terms of 2011, as well as during Trips 2011. Trips 2011 will run from the last week of August through the third week of September.
- Supreme desire to work incredibly hard for Trips 2011 and to like having fun (possibly most important requirements).



Figure 1 pre-assistant director, ouch!



Figure 2: A Director and assistant director during Trips 2011 (they won the gold medal)

How much will the Assistant Director work? Do he/she get paid?



Figure 3: You, hard at work

The AD will work as hard as a this donkey (Fig 3) and might feel a little overwhelmed at times (Fig 4), but it will always work out, we are planning institutionalized fun after all. The AD is paid for 10 hours of work per week in the winter, 20 hours/week during the spring, and 40 hours/week during the summer. Nobody gets paid while Trips is happening. In general, no one gets paid very much to create Trips, and the AD is no exception. What's more, it's expected the AD will be willing and eager to put in time far beyond their compensated hours (especially around Trips time).

The news isn't all bad, though. It is also expected that Trips 2011 is going to be really fun, and that putting in extra hours might be fun as heck. Remember, you get to hang with me! If you're willing to put in the hard work, it will be worth it.

Looking at overloaded vehicles is really entertaining so I thought I would provide you with some more images for your amusement...



Figure 4: You, slightly over loaded with work







This sounds like more fun than a slip n' slide greased in Crisco! How can I apply?

Applications are **due Tuesday**, **January 11**th **at 1:11:11.11 pm (get it, 1/11/11)**. **(early applications are also encouraged)**. Turn in your application via blitz (email anyone?) to <u>DOC.Trips@dartmouth.edu</u>, or in hard copy to the Trips office in Robo 103 (duplex print, save_trees!).

***If you are applying for multiple positions in the directorate, please turn in a separate application for each position and include a copy of your answer to 'Questions for all applications' with each application.

Your application should include the following.

A cover page with your name and year. Feel free to liven up the cover with an epic drawing, goofy picture, reflective haiku, finger painting, witty remark, etc. Your cover won't be part of the selection process so unadorned is fine too.

Also, the cover is a great place for doodling when you get bored answering all these questions. Now you can spend time finding puppy photos on the net and still feel like you're working on your app!

- **1** Your D-plan through the fall of 2011.
- **1** Your past involvement in Trips.
- **1** Your answers to the questions below.
- A reference we could talk to if we have any questions or concerns (this could be a student, professor, staff member etc... but they should have some familiarity with trips

Questions for all applications

If you are also applying to be a TLT, Safety Master, Outreach Intern or Croo Chief, you only need to answer these questions once.

- (1) What is your favorite memory or part about trips and why is it so meaningful to you?
- (2) The Trips program is a very social, very team-oriented organization. A good sense of diplomacy and an ability to work constructively with others is a necessary skill in the Trips program. Briefly describe your experiences working in groups, both in a leadership and non-leadership capacity. Describe an experience you've had with a bad group dynamic. (What went wrong? How did you deal with the situation?)
- (3) What do you believe the purpose of trips is? Does it have a clear mission in your mind?
- (4) No more than 7 sentences about your involvements on campus

Questions for Assistant Director applicants

- (5) Assistant Director is one of the more thankless jobs in Trips. You don't have any trippees, and you're not on a croo. Why do you want to do this? What can you personally bring to Trips?
- (6) Every year, the Assistant Director must be very organized with the ability to focus on the big picture and the smallest details simultaneously. Describe your work style at school. If you're not organized at school, describe times that you are organized.
- (7) An important part of the job will be delegating tasks. A big part of delegation is knowing your limits, we all have them. What do you consider your biggest weaknesses? How do you deal with stressful situations when you're exhausted?
- (5) This year, the Assistant Director must be willing to put themselves out there. What is one risk you've taken at Dartmouth? How did your risk work out?
- (6) What will be your major time commitments (other than Trips) during the spring and summer terms?
- (7) What are a few of your dreams for trips, if you could do anything?

How the Assistant Director is selected

As the Assistant Director and Director will be working very closely together for more than six months (we'll be best friends), the Director will read all the applications and make the selection. All applicants will be informed of the decision by Wednesday January 26, 2011.

Parting thoughts...

Some inspiration from Pete Gadomski, Director 08:

"Trips is like a party. It's a big, crazy, three-week-long, adventurepacked, state-wide party, where we students of Dartmouth dress up crazy, spend way to much of our own money and time, and generally are just stoked about life. Why? To show the incoming class, the '15s, that college isn't all about the library, that is isn't all about the grades or med school or the future (though those things are all well and good and important). College is a personal experience too, an intensely personal one, where we learn and we grow and we meet people that challenge us. AND...we do crazy stuff! Crazy stuff like Trips, like parties with goofy themes, like the snowball fight on the green at first snow, like so many fun things you've done during your one or two or three years here. Trips is our big chance to break in the '15s the right way, the fun way, to get them thinking right off the bat about accomplishing great things, both at Dartmouth and in life, having fun all the while."



I think this sums up trips very nicely; overall it is about welcoming a new group of students to their home for the next four years. It is about showing them that they can be themselves here and we will love them for it. It is an absolute privilege that the college allows us, the students, to welcome the incoming class. We help shape the first impressions of Dartmouth the '15s will make. Every year we get to make trips better for the incoming class and make their welcome more awesome. It's a huge responsibility, but a truly wonderful one and I can't think of a better way to give back to the college.

I'm so so so so glad you're considering this position. The Assistant Director is vitally important to trips and I can't wait to read your application!

-Emily Unger

Trips Director 2011

240 days 'til trips (ish)

and some parting puppies...of course...

